

**Brighton Memorial Library District
Board of Trustees
Minutes from July 11, 2019**

Roll Call & Pledge: The monthly meeting was called to order at 6:40 p.m. by Board President Carolyn Kelly at the Brighton Memorial Library District. Board members present were Chris Dunlap, Jacinda Dunlap, Carolyn Kelly and Sheila Wilkie. Meridel Buscher, Linda Cox, and Elizabeth Harper were absent. Library Director Holly Hasquin was also present.

Recognition of visitors: None

Approval of Minutes: A motion to approve the June 13, 2019 meeting minutes was made by Chris Dunlap and seconded by Sheila Wilkie. Roll Call: Buscher: absent; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.

Treasurer's Report:

- Report shows for one full year; we are at year end. Report looks very good; income for Library Fees and Services was over the expected budget. Expenditures collection development, used money from grant.
- ILA Kohl's Grant; Holly will continue to work on.
- 2 accounts at CNB - Consider finding another bank for securing the funds with more interest earnings. Jacinda and Sheila to meet with a representative.
- Budget review: Received 86% of Corporate Levy Jersey County; Holly is inquiring.
- Will review Budget again with trustees at August meeting.
- Get Webbed - website maintenance. Holly is looking into less expensive, alternative options.
- A motion to accept the financial report was made by Jacinda Dunlap and seconded by Chris Dunlap. Roll Call: Buscher: absent; Cox: absent; C. Dunlap: yes; J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.
- A motion was made to approve bills in the amount of \$7,213.01 for June 2019 was made by Chris Dunlap and seconded by Jacinda Dunlap. Roll Call: Buscher: absent; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.

Librarians Report:

- Attendance is up; Summer Reading is going well. Good participation in all programs and levels. Scavenger hunt was a big hit. Basket raffles have raised \$144 thus far to date. Finale for Summer Reading will be July 18th at 11 a.m. Christian the Magician will be in attendance; event posted on facebook and in the Southwestern Journal.
- Library is using a lot of receipt tape; Holly found another vendor for less expensive.
- Book Club "big little lies" is going well; Meeting on 17th at 11 a.m.
- Sesquicentennial Parade was successful
- Library received FREE Stuff -Crikut machine and cart donated by Rochester library. Holly picked up.
- A motion to accept the Librarians report was made by Sheila Wilkie and seconded by Jacinda Dunlap. Roll Call: Buscher: absent; Cox: absent; C. Dunlap: yes; J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.

Correspondence: None

Old Business: None

New Business:

- Holly informing board of upcoming vacation time; July 31-August 7, 2019. Vacation time received one week paid vacation in 2018, August. Board will further discuss and adopt vacation policy. July 31- August 7

Date/Time of Next Meeting: August 8, 2019 at 6:30 p.m.

Adjournment: Motion made at 7:33 p.m. by Chris Dunlap.

Respectfully submitted by: Jacinda Dunlap, Secretary