

**Brighton Memorial Library District  
Board of Trustees  
Minutes from October 10, 2019**

**Roll Call & Pledge:** The monthly meeting was called to order at **6:30 p.m.** by Vice President, Meridel Buscher at the Brighton Memorial Library District. Board members present were Meridel Buscher, Chris Dunlap, Jacinda Dunlap, Elizabeth Harper, and Sheila Wilkie. Library Director Holly Hasquin was also present. Linda Cox and Carolyn Kelly were absent.

**Recognition of visitors:** None

**Approval of Minutes:**

- A motion to approve the September 12, 2019 meeting minutes was made by **Sheila Wilkie** and seconded by **Chris Dunlap**. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J.Dunlap: yes; Harper: yes; Kelly: absent; Wilkie: yes.

**Treasurer's Report:**

- Funds were received from Macoupin County \$19, 072.97.
- CNB money to invest was withdrawn. Sheila and Carolyn went to Edward Jones. Everything was well until the tax attorneys at Edwards Jones informed them that tax money cannot be deposited into any institutions other than banks or credit unions. Sheila redeposited money to CNB. Altonized Credit Union, CNB and First Bank were contacted again regarding the best rates they could offer. The board reviewed the options.
- A motion was made to deposit \$40,000.00 to Altonized credit union for 6 months, at the minimum 1.75%; Sheila will try to see if they will match any other "Promotion" offered by another bank and/or credit union at a higher rate when making transaction was made by Chris Dunlap and seconded by Jacinda Dunlap. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J.Dunlap: yes; Harper: yes; Kelly: absent; Wilkie: yes.
- At year end, Holly has developed a system to put in each month. So that next July we won't have to go back and scramble with the information. This will save Sheila much time.
- Interest to IRS was paid on the late payment. Penalty was not charged.
- A motion was made to approve the monthly expense report in the amount of **\$7,173.21** for October 2019 by **Elizabeth Harper** and seconded by **Chris Dunlap**. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J.Dunlap: yes; Harper: yes; Kelly: absent; Wilkie: yes.
- A motion was made to approve the Financial report for October 2019 by **Jacinda Dunlap** and seconded by **Chris Dunlap**. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J.Dunlap: yes; Harper: yes; Kelly: absent; Wilkie: yes.

**Librarians Report:**

- Continually removing books from the collection; the collection value has increased while inventory has gone down.
- Book sales – people excited!
- Website developer has begun designing the new website and it is going along well. Friday October 18, 2019 meeting with developer. Will have a donation button. What do we like? Developer is asking for suggestions.
- New hours are going well; no complaints.
- A motion to accept the Librarian's Report was made by Elizabeth Harper and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J.Dunlap: yes; Harper: yes; Kelly: absent; Wilkie: yes.

***Correspondence:*** None

***Old Business:*** None

***New Business:***

- Building and Maintenance Levy- We have until December to post and file. Must post public notice 30 days prior to the levy. Requires secretary and president to sign. Citizens have 30 days and a percentage of the population amount for consent to reverse.
- A motion was made to file the Building and Maintenance Levy tax notice in the newspaper to collect levy tax by Sheila Wilkie and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J.Dunlap: yes; Harper: yes; Kelly: absent; Wilkie: yes.

***Date/Time of next meeting:*** November 14, 2020 at 6:30 p.m.

***Adjournment:*** Motion made by Jacinda Dunlap to adjourn at 7:02 p.m.

***Respectfully submitted by:*** Jacinda Dunlap, Secretary