

**Brighton Memorial Library District
Board of Trustees
Minutes from August 8, 2019**

Roll Call & Pledge: The monthly meeting was called to order at 6:34 p.m. by Board President Carolyn Kelly at the Brighton Memorial Library District. Board members present were Meridel Buscher, Linda Cox, Chris Dunlap, Jacinda Dunlap, Elizabeth Harper, Carolyn Kelly, and Sheila Wilkie. Library Director Holly Hasquin was also present.

Recognition of visitors: Kathy Weaver of Investment Planners, Inc. 233 E Center Drive, Alton IL 62002 (618) 466-0100 presented investment options for the Board to review.

Approval of Minutes: A motion to approve the July 11, 2019 meeting minutes with change of “Basket Raffles *raised* total \$144” was made by Sheila Wilkie and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

Treasurer’s Report:

- July is the 1st month of fiscal year, another expensive month
- Total funds in all accounts \$211,705.60
- Repairs/Maintenance were toilet costs
- Southwestern Journal fees are considered legal fees. Ordinances filed, two
- Replaced two books to two separate libraries totaling \$29.99
- A motion to accept the financial report was made by Elizabeth Harper and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes; J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion was made to approve bills in the amount of \$8,450.25 for July 2019 was made by Chris Dunlap and seconded by Linda Cox. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes; J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- Budget discussion; expenditures are roughly \$34,000.00 over budget. Macoupin Levy payment should arrive this month, and the 2 from Jersey County. Group discussion to investigate filing an ordinance for the Building and Maintenance fund for 2020. Reviewed Budget and Financial Management per the Trustee Facts – Fourth Edition. Employee benefits increased in 2019, as did wages. Board discussed possible income options.
- CNB Account discussion; at this time we will hold the money as is. Board discussion about future goals. New building is not achievable at this time, unless library receives a large donation.
- A motion was made to approve the Budget for 2020 was made by Sheila Wilkie and seconded by Chris Dunlap. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes; J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

Librarians Report:

- Summer Reading and Finale was very well attended. \$280 made on the basket raffles. All programs were very well attended. Stuffed Animal Sleepover, Angry Bird, and Movie Night.
- Book Club 3rd Wednesday at 11 a.m. *Where'd You Go, Bernadette*.
- Susan is working on future programming.
- Large hole in the parking lot, needs to be looked at.
- Thank you to the Southwestern Journal!! A great spread two page spread on the library and Summer Reading was in the Journal.
- A motion to accept the Librarians report was made by Elizabeth Harper and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes; J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

Correspondence: None

Old Business: None

New Business: Website Update; Website \$625 proposal reviewed from Virtual Clone services. Holly is also receiving a quote from Laserware. Holly has reached out to Get Webbed and updates have not been updated as she has requested, the site is not mobile friendly. Support is not good. Jacinda suggested once we have decided to see about possible business sponsors for the website.

A motion was made at 8:46 p.m. by Sheila Wilkie to go into Closed Session, Chris Dunlap second. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes; J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

Closed Session:

- Wage discussion.
- A motion to increase Director's salary was made by Sheila Wilkie and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes; J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to end Closed Session was made by Elizabeth Harper and seconded by Chris Dunlap at 9:10 p.m. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes; J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

Date/Time of Next Meeting: September 12, 2019 @ 6:30 p.m.

Adjournment: Motion made at 9:15 p.m. by Meridel Buscher.

Respectfully submitted by: Jacinda Dunlap, Secretary