

**Brighton Memorial Library District  
Board of Trustees  
Minutes from February 13, 2020**

**Roll Call & Pledge:** The monthly meeting was called to order at 6:35 p.m. by President Carolyn Kelly, at the Brighton Memorial Library District. Board members present were Meridel Buscher, Chris Dunlap, Jacinda Dunlap, and Sheila Wilkie. Library Director Holly Hasquin was also present. Linda Cox and Elizabeth Harper were absent.

**Recognition of visitors:** None

**Approval of Minutes:**

- A motion to approve the January 9, 2020 meeting minutes was made by Meridel Buscher and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.

**Treasurer's Report:**

- Lazerware payment was made, this is paid once a quarter. Higher wages due to 5 paydays.
- Current rate is 1.6 available for CD. On April 23 the first CD will mature. The new CD will be August 10.
- A motion to approve the monthly expense report for January 2020 in the amount of \$7893.82 was made by Meridel Buscher and seconded by Chris Dunlap. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J.Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.
- A motion to approve the Financial report for January 2020 was made by Meridel Buscher and seconded by Chris Dunlap. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J.Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.

**Librarians Report:**

- Attendance and check outs are up. Book sales were \$22.00. The library received 4 new library card members and several renewals.
- The library is participating in Foods for Fines- patrons can donate food to get library fines removed. One food item per \$1. Not many people are bringing anything in.
- Library Crawl in January had 12 participants from Brighton Library. One participant visited 13 libraries. David Goss was the winner of the giveaway package. We had 21 people visit us in the library for the crawl.
- Blind Date with a book in February. 8 people have taken a blind date home.
- The library will be hosting "Tech Tuesdays". Patrons can come into the library with tech issues and get help.
- Movie Day to be held on Monday, Presidents Day. February 17, 2020, 1:00 p.m.-3:00 p.m.
- A Valentine's Day Craft activity at 1:30 p.m. on Friday February 14, 2020
- A new law will be in affect requiring all public restrooms to have a changing table in every public restroom. Holly looking into the cost of a changing table for the restroom.
- A motion to accept the Librarian's Report was made by Jacinda Dunlap and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J.Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.

**Correspondence:** None

**Old Business:**

- Website – we can now get reports and numbers for users, new users and other data analytics.
- Reviewed possible sponsorship opportunities for website
- Strategic Planning – Building/Renovation. Membership Increase. Should we form a committee?

**New Business:**

- Library Building Grant – Holly has inquired about the grant program and requirements.

**Date/Time of next meeting:** March, 12 2020 at 6:30 p.m.

**Adjournment:** Motion made by Meridel Buscher to adjourn at 8:17 p.m.

**Respectfully submitted by:** Jacinda Dunlap, Secretary