

Brighton Memorial Library District Board of Trustees
Minutes from June 10, 2021

Roll Call & Pledge: The monthly meeting was called to order at 6:37 p.m. by Vice President Meridel Buscher at the Brighton Memorial Library District. Board members present were, Linda Cox, Chris Dunlap, Jacinda Dunlap, Elizabeth Harper and Sheila Wilkie. Library Director Holly Hasquin was also present. Carolyn Kelly was absent.

Recognition of Visitors: None

Approval of Minutes: A motion to approve May 13, 2021, minutes was made by Sheila Wilkie and seconded by Chris Dunlap. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes Kelly: absent; Wilkie: yes.

Treasurers Report:

- Book sale brought in \$302.00.
- Received grant of \$1500 for Kids/Youth books.
- Budget is on target.
- A motion to approve the financial report for May 2021 was made by Jacinda Dunlap and seconded by Linda Cox. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes Kelly: absent; Wilkie: yes.
- A motion to approve the monthly expense report for May 2021 in the amount \$4,489.99 was made by Linda Cox and seconded by Jacinda Dunlap. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: absent; Wilkie: yes.

Librarians Report:

- Attendance continues to increase. Yesterday, June 9, 2021, 55 children registered for the Summer Reading program. Will see an increase for June attendance for Summer Reading.
- The Book Sale was successful, and profits were \$302.00.
- A motion to approve the Librarians report was made by Chris Dunlap and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: absent; Wilkie: yes.

Correspondence: None

Planning Committee:

Foundation Repair:

- The planning committee presented two bids for the foundation repair to the board for review. One bid from Foundation Recovery Systems and another provided by Helitech. After full review, Helitech's scope of work was preferred as it also included raising the level of the concrete floor to fix the inside of the building as well as piers for the structure and outside of the building and rear wall at a lower price than FRS. Helitech also offers free monitoring of the building and provided an extended warranty on both services at no extra charge.
- A motion was made to hire Helitech for the foundation/structure repair work by Elizabeth Harper and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: absent; Wilkie: yes.

Annex Building:

- The building at 108 Ransom Ave Brighton IL 62012 is for sale. The planning committee met with the sellers and toured the building. The building is an ideal location for an annex to the library for programming, events and storage. The building does need some updates and a renovation to suit the library's use. The sellers are asking \$40,000.00 for the building. Additionally, the board had Helitech inspect the building. The building is very sound with minimal settling in the corners of the building. It would be suggested to add two piers in each corner if it continues to settle. Helitech will monitor the building at no charge if board decides to purchase the building. The furnace and AC unit appear to be of newer condition and the present owner has only been in the building for the past 3 years with no issues.
- A motion to purchase the building at 108 Ransom Ave Brighton IL 62012 was made by Linda Cox and seconded by Jacinda Dunlap. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: absent; Wilkie: yes.
- A motion to utilize the funds in the CNB Special Reserves fund for the foundation/floor work and to purchase the building was made by Meridel Buscher and seconded by Chris Dunlap. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: absent; Wilkie: yes.

Old Business:

- **Parking Lot:** Table for now
- **Hours of Operation:** Hours of operation are good for now. Continue as present.
- **Nonresident fee.** Should we keep the price or increase? Keep the price as-is at \$60.

New Business:

- **Ordinance 22-01 meeting dates FY22** – Board reviewed and approved.

Date/Time of next meeting:

Adjournment: Motion made by to adjourn at 7:15 p.m.

Respectfully submitted by: Jacinda Dunlap, Secretary