

**Brighton Memorial Library District Board of Trustees  
Minutes from May 13, 2021**

**Roll Call & Pledge:** The monthly meeting was called to order at 6:44 p.m. by President Carolyn Kelly, at the Brighton Memorial Library District. Board members present were, Meridel Buscher, Linda Cox, Jacinda Dunlap and Sheila Wilkie. Library Director Holly Hasquin was also present. Elizabeth Harper was absent.

Swore in trustees, Carolyn Kelly, and Sheila Wilkie

A motion was made by Chris Dunlap and seconded by Linda Cox to retain current officers of the board. Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: absent Kelly: yes; Wilkie: yes.

**Approval of Minutes:** A motion to approve the April 8, 2021 meeting minutes was made by Meridel Buscher and seconded by Linda Cox. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: absent, Kelly: yes; Wilkie: yes.

**Treasurers Report:**

- Treasurer of IL has discussed collecting tax payments twice a year versus once. Sheila will update us when she learns.
- Budget is on target.
- \$263.73 in income received. Expenses as usual.
- Update Altonized Credit Union account to \$80,991.10.
- A motion to approve the financial report for April 2021 was made by Chris Dunlap and seconded by Meridel Buscher. Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.
- A motion to approve the monthly expense report for April 2021 in the amount \$4668.28 was made by Jacinda Dunlap and seconded by Chris Dunlap. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.

**Librarians Report:**

- Attendance is up. Computer usage has decreased for April.
- Website visits are still good.
- First Book Club in person. 4 persons attended.
- Library Book Sale, Saturday May 15. 9:00 a.m. – 12:00 p.m. Volunteer's welcome. Board agreed to purchase dinner for Holly and volunteers for the evening of Friday, May 14, 2021, during setup.
- Elizabeth painted two bookshelves in the library. Elizabeth has also been switching out the front board. Thank you, Elizabeth!
- Two current library volunteers, Joseph, and Melanie. They have been extremely helpful.
- Summer Reading will begin June 7. Should we hire an additional person to assist.
- A motion to approve the Librarians report was made by Sheila Wilkie and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.
- A motion was made by Sheila Wilkie and Linda Cox to hire Molly Hasquin to assist with Summer Reading for 10 hours per week at minimum wage. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.

**Correspondence:** Received Letter Village of Brighton Economic Committee concerning Annual Business License.

**Planning Committee Report:**

**Strategic Plan**

- Since it has been a struggle to find a building or build due to limited real estate and budget, the Planning Committee will begin efforts to renovate the current building. We are excited to get this underway to give our community a fresh and updated library.

### **Building/Structure Plan**

- The building has a crack in the rear, Northwest corner. Planning Committee agreed to schedule a meeting with a foundation specialist. Linda and Holly met with Foundation Recovery Systems for a consultation. Findings per the quote/report are that the library sits on a concrete slab, no crawl space or basement. The library does need foundation assistance and work to alleviate any further damage to the building foundation. Bid was received to install 11 Piers to the footing of the foundation. The representative said this will help lift the building, fixing the slanted floor and wall near Holly's desk and fix the northwest corner/crack and sinking of the building. Bid amount was \$18,205.00 with a discount if we decide soon. The board thinks a second bid should also be done on the building. Jacinda will schedule a second bid with Helitech.

### **Parking Lot**

- Concrete barriers for parking lot – Medora has for sale circular concrete barriers that would work perfectly in the parking lot for barriers. They can be planted in and decorated as well.
- A motion was made by Linda Cox and seconded Chris Dunlap to purchase 5-30” diameter concrete barrier planters. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.
- A motion was made by Sheila Cox and seconded by Meridel Buscher to adopt the changes to the bylaws concerning teleconferencing and disaster declarations. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.

### **Logo**

- Holly presented the board with the new logo designs. The board likes the new logo with the blue/black colors. This logo would also be designed for a transparent background if possible.
- Motion was made by Chris Dunlap and seconded by Jacinda Dunlap to adopt an official logo. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.

Adjournment: Meridel Buscher adjourned at 8:40 p.m.

Next Meeting: June 10, 2021 at 6:30 p.m.