

**Brighton Memorial Library District  
Board of Trustees  
Minutes from November 12, 2020**

**Roll Call & Pledge:** The monthly meeting was called to order at 6:37 p.m. by President Carolyn Kelly, at the Brighton Memorial Library District. Board members present were, Linda Cox, Elizabeth Harper, Chris Dunlap, Jacinda Dunlap, and Sheila Wilkie. Library Director Holly Hasquin was also present. Meridel Buscher was absent.

**Approval of Minutes:** A motion to approve the October 8, 2020 meeting minutes was made by Elizabeth Harper and seconded by Linda Cox. Roll Call: Buscher: absent; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

**Treasurer's Report:**

- Income from Macoupin and Jersey County was received in October.
- Collection Development was paid and will be less next month.
- Wages are averaging around \$2300 per month, within budget.
- A motion to approve the Financial report for October 2020 was made by Chris Dunlap and seconded by Jacinda Dunlap. Roll Call: Buscher: absent; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve the monthly expense report for October 2020 in the amount \$3815.83 was made by Linda Cox and seconded by Elizabeth Harper. Roll Call: Buscher: absent; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

**Librarians Report:**

- Attendance slightly up; averaging 10 people a day.
- Computer usage down, checkouts are up.
- 5 new patrons; 13 renewed.
- Book sale books are selling.
- Two new library volunteers. Joseph and Hallie.
- Grant was received for \$4900.00 for the Children's room books through Illinois State Library. Back to Books Grant.
- A motion to approve the librarians report was made by Sheila Wilkie and seconded by Chris Dunlap. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes

**Correspondence:** None

**Old Business:** Strategic Planning -cosmetic

- Parking Lot- bid received. Holly to get another bid.
- Front Sign: One bid was received for \$300-\$600. Holly will get some more bids.
- Awning: Bid from Shade Solutions, looking to receive another bid. Holly will contact some more companies.
- A motion was made by Sheila Wilkie and seconded by Jacinda Dunlap to Parking Lot make a motion get one more bid on the hole patching and sidewalk and Holly will choose the lowest bid. Roll Call: Buscher: absent; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

**New Business:**

**Date/Time of next meeting:** January 14, 2021 at 6:30 p.m.

**Adjournment:** Motion made by Sheila Wilkie to adjourn at 7:59 p.m.

**Respectfully submitted by:** Jacinda Dunlap, Secretary