

**Brighton Memorial Library District
Board of Trustees
Minutes from April 8, 2021**

Roll Call & Pledge: The monthly meeting was called to order at 6:47 p.m. by President Carolyn Kelly, at the Brighton Memorial Library District. Board members present were, Meridel Buscher, Linda Cox, Jacinda Dunlap, Elizabeth Harper and Sheila Wilkie. Library Director Holly Hasquin was also present. Chris Dunlap was absent at the start of the meeting, and arrived at 6:56 p.m.

Approval of Minutes: A motion to approve the March 11, 2021 meeting minutes was made by Meridel Buscher and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

Treasurer's Report:

- \$456 in Library Fees/Service income received.
- Total grants in March received was \$2,900. One \$1,000 and One \$1,900 grant.
- PayPal is a few dollars short of \$2,000.
- Awning was paid for and installed. Looks great!
- Snow removal in March, \$200.
- A motion to approve the Financial report for March 2021 was made by Elizabeth Harper and seconded by Linda Cox. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve the monthly expense report for March 2021 in the amount \$4952.29 was made by Jacinda Dunlap and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

Librarians Report:

- Attendance was up in March.
- Checkout and renewals slightly increased.
- Book Club in person, April 21 at 2:00 p.m. at library.
- Website visits increased in March.
- Book Sales \$32.25; Donations \$20.67
- 5 new patron cards and 7 renewed.
- Book Sale on May 15, 2021! Volunteers are welcome.
- Marcella Wilfong gifted an outdoor canopy to library.
- A motion to approve the Librarians report was made by Linda Cox and seconded by Jacinda Dunlap. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

Chris Dunlap arrived at 6:56 p.m.

Correspondence: None

Old Business:

- **Cards for Kids-** Holly brought a sample of a letter to students. She discussed contacting the school to see if the school would be able to hand these informational documents out to the students who would be eligible at the school. This would be a library policy. The board reviewed the policy.
- A motion was made to accept the Card for Kids policy by Sheila Wilkie and seconded by Chris Dunlap. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- Strategic Planning – Cosmetic/Building Plan. A Planning Committee was formed. Committee members will be Linda Cox, Elizabeth Harper, Jacinda Dunlap and Holly Hasquin
- Parking Lot- Board suggested having a discussion with the owner of the building that Joes Pizza & Pasta is in. The board does not know who owns the building. Reach out to see if they would be interested in a partnership to repair the entire lot. Possible sponsorship or donation. Reasoning is that all businesses that use the building tend to park in the library lot over the years, including the employees currently. Jacinda will contact Joe's Pizza & Pasta.

Re-opening COVID- Hours okay as is.

New Business:

- Board Members-Carolyn & Sheila, re-elect.
- Statement of Economic Interest: completed and signed by all board members.
- SHARE & Cloud Library annual agreements- \$1500.00 Share and \$375.00 for Cloud. No increase in price
- Property Tax Levy Proof- Received the proof. \$55,085 will be received from Macoupin County.
- Chairs & Tables- Tables and chairs in library are old and in poor condition. Holly will shop for chairs and one table. Linda Cox donated one 8 ft table to library.
- Sign/logo- Holly shared different logo options. Board likes the darker one more. Elizabeth Harper offered to paint the sign and have the logo placed once it is decided and the Board is ready.
- Board reviewed bylaws concerning attending meeting electronically if ever necessary.

Adjournment at 8:08 p.m. by Meridel Buscher

Next meeting: Thursday, May 13, 2021