

Brighton Memorial Library District Board of Trustees
Minutes from February 10, 2022

Roll Call & Pledge: The monthly meeting was called to order at 6:33 p.m. by President Carolyn Kelly at the Brighton Memorial Library District. Board members present were, Meridel Buscher, Jacinda Dunlap, and Sheila Wilkie. Library Director Holly Hasquin was also present. Board members Linda Cox, Chris Dunlap and Elizabeth Harper were absent.

Recognition of Visitors: None

Approval of Minutes:

- A motion to approve January 13, 2021, Board meeting minutes was made by Meridel Buscher and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.

Treasurers Report:

- PayPal balance was transferred to account by Holly.
- Jersey county has sent 99.36%, and Macoupin with today's deposit is at 82%. Holly stated the courthouse said to expect another payment.
- A motion to approve the financial report for January 2022 was made by Jacinda Dunlap and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.
- A motion to approve the monthly expense report for January 2022 in the amount of \$3928.56 was made by Jacinda Dunlap seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.
- Sheila issued the W2 forms, it was the easiest yet. The Altonized CD will renew soon for another 6 months.

Librarians Report:

- 409 patrons visited library with 40 computer users.
- 1,513 books circulated in January. Donations were \$31.80.
- 4 new patrons and 13 renewed. Resident total is 303; Non-Resident is 161 =464 with card total currently.
- \$102 Services, most collected in some time.
- Woods Basement came out on January 17, 2022. He recommended that we should get a structural engineer. Rep stated he wouldn't send his guys down to the basement. Holly has searched for a structural engineer.
- Snow removal- used Dylan Brown. Cost is high, let's look for someone else.
- Mask mandate to change February 28, per Governor. Optional indoors.
- A motion to approve the Librarians report was made by Sheila Wilkie seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.

Correspondence: None

Planning Committee Report: Did not meet.

Old Business:

- Structural engineer services- Received a bid for an inspection at an estimated cost of \$2,000.
- Helitech is coming tomorrow, February 11 at 10:00 a.m. to offer a complete bid of work needed in the basement.
- A motion to hire Oates Associates for inspection of the basement and provide the results of findings was made by Sheila Wilkie and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: absent; Kelly: yes; Wilkie: yes.

Date/Time of next meeting: March 10, 2022, at 6:30 p.m.

Adjournment: Motion made by Meridel Buscher to adjourn at 7:14 p.m.

Respectfully submitted by: Jacinda Dunlap, Secretary