

Brighton Memorial Library District Board of Trustees
Minutes from November 11, 2021

Roll Call & Pledge: The monthly meeting was called to order at 6:33 p.m. by President Carolyn Kelly at the Brighton Memorial Library District. Board members present were, Meridel Buscher, Linda Cox, Chris Dunlap, Jacinda Dunlap, Elizabeth Harper and Sheila Wilkie. Library Director Holly Hasquin was also present.

Recognition of Visitors: None

Approval of Minutes:

- A motion to approve October 14, 2021, Board meeting minutes was made by Meridel Buscher and seconded by Jacinda Dunlap. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes Kelly: yes; Wilkie: yes.

Treasurers Report:

- Minimal income for October. Should receive Macoupin County check soon.
- Most expenses normal for October.
- Telephone bill was paid even though it should be covered by Erate. Holly went ahead and paid to avoid late fees.
- A motion to approve the financial report for October 2021 was made by Elizabeth Harper and seconded by Linda Cox. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes Kelly: yes; Wilkie: yes.
- Payment was made to Helitech today for the balance of the pier/poly jack project in the amount of \$8288.40.
- A motion to approve the monthly expense report for October 2021 in the amount \$4,994.27 was made by Linda Cox and seconded by Chris Dunlap. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

Librarians Report:

- 401 attendees. Book sales 50 cents.
- 10 new patrons and 7 renewals. 325 residents 157 non-residents.
- Holly is finally bonded as a Notary Public and has begun offering this service. She has had her first patron for use. This a wonderful service benefit! Congrats Holly!
- Resumed with Step by Step for story time, every Wednesday at 10:00 a.m. Robings Manor deliveries on Thursday's.
- Challenge Unlimited will be sending in volunteers to the library. Two at a time.
- Sink in the children's room was removed by Tim Davis and Dan Huebner. Contacted the water department and had the water shut off for the project.
- Did not receive the furniture grant this time. There are 3 other grants that focus on programming that Holly is going to try to work on.
- A motion to approve the Librarians report was made by Sheila Wilkie seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

Correspondence: None

Planning Committee Report:

- Planning Committee met on November 2, 2021.
- Helitech rep met with Bob Watson on October 20, 2021, to assess the poly jack fill that went into the basement. The poly jack fill will be cleaned up by Helitech and a scope of work to be quoted for repairs needed. Our rep is on vacation until November 8, 2021.
- Carpeting for Main St. building on hold
- Start looking for painting bids for the Main St. building.
- Holly has contacted a lawyer to assist us with ownership/deed information concerning being able to access the basement as well as the main water shutoff.
- Ransom building update: Holly is hoping to be able to submit a construction grant for this building in the future. There are several bids that can help with the Main St. as well as Ransom building.

Old Business: None – see planning committee report

New Business:

- Ordinance 22-04- levying and assessing tax
- A motion to pass the Ordinance 22-04 levying and assessing tax was made by Elizabeth Harper and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- December Christmas Meeting – December 9, 2021- 6:30 p.m. – Great Rivers Tap & Grill- 10 people. Meet at restaurant – Jacinda to make reservations. Gift exchange \$15.
- Per Capita Standard review Chapter 8-14 Other- The board reviewed the chapters and discussed any areas that needed attention.

Date/Time of next meeting: January 13, 2022, at 6:30 p.m.

Adjournment: Motion made by Meridel Buscher to adjourn at 8:10 p.m.

Respectfully submitted by: Jacinda Dunlap, Secretary