

**Brighton Memorial Library District Board of Trustees**  
**Minutes from January 12, 2023**

**Roll Call & Pledge:** The monthly meeting was called to order at 6:36 p.m. by President Carolyn Kelly at the Brighton Memorial Library District. Board members present were, Meridel Buscher, Chris Dunlap, Jacinda Dunlap, Elizabeth Harper, and Sheila Wilkie. Library Director Holly Hasquin was also present. Board member Linda Cox was absent.

**Recognition of Visitors:** None

**Approval of Minutes:**

- A motion to approve November 10, 2022, Board meeting minutes was made by Jacinda Dunlap and seconded by Chris Dunlap. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

**Treasurers Report:**

- Financial Report and Monthly Expense Reports were reviewed and discussed.
- Sheila contacted Treasurer, Amber McGart. She informed Sheila she was in the process of sending checks. September through December, 90% of the amount collected. Another check will be issued in the future, 90% of what is collected. Sheila mentioned that we have been getting a lower percentage than in the past, Treasurer will look into.
- New rate for unemployment rate has increased to .85%. W2 forms to be printed soon.
- A motion to approve the monthly expense report for November 2022 in the amount of \$11,258.99 was made by Meridel Buscher and seconded by Chris Dunlap. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve the monthly expense report for December 2022 in the amount of \$9,014.05 was made by Meridel Buscher and seconded by Chris Dunlap. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve the financial report for November and December 2022 was made by Elizabeth Harper and seconded by Jacinda Dunlap. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
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**Librarians Report:**

- Attendance steady for both November and December. Computer usage down.
- Book sales now monthly on second Saturday of the month, 9:00 a.m. – 2:00 p.m. Sales totals were: November \$61 December \$41.50.
- Lots of card/membership renewals.
- Family Reading Night in November was a success. 23 children and 9 adults were in attendance.
- Several activities taking place: Let's Paint classes. Teen activity is the 3<sup>rd</sup> Tuesday of month. Craft nights are gaining traction.
- Becky's last day was December 8, 2022.
- A motion to approve the Librarians report was made by Sheila Wilkie and seconded by Jacinda Dunlap. Roll Call: Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

**Correspondence:**

- Village of Brighton – Thank you for our contribution to Shop with a Cop.
- Cyndee Tucker – Thank you for our contribution to Shop with a Cop.

***Planning Committee Report:***

- No Meeting

***Old Business:***

- Thank you to Meridel Buscher. She brought the quilt she had mentioned before to raffle as a fundraiser. Also included, pillows and table runner. Janet Saxton donated the batting and Kathy Bray donated the fabric. Labor and quilting were done by Meridel Buscher.

***New Business:***

- Holly would like to hire Galaxie Vail for librarian position.
- A motion to hire Galaxie Vail as Librarian at \$13 per hour was made Sheila Wilkie and seconded by Chris Dunlap. Roll Call: Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

***Closed Session:***

***General Discussion and Recap***

***Date/Time of next meeting:*** February 09, 2023, at 6:30 p.m.

***Adjournment:*** Motion made by Meridel Buscher to adjourn at 7:13 p.m.

***Respectfully submitted by:*** Jacinda Dunlap, Secretary