

**Brighton Memorial Library District Board of Trustees**  
**Minutes from March 9, 2023**

**Roll Call & Pledge:** The monthly meeting was called to order at 6:31 p.m. by President Carolyn Kelly at the Brighton Memorial Library District. Board members present were, Meridel Buscher, Chris Dunlap, Jacinda Dunlap, Elizabeth Harper, and Sheila Wilkie. Library Director Holly Hasquin was also present. Board member Linda Cox was absent.

**Approval of Minutes:**

- A motion to approve February 9, 2023, Board meeting minutes with correction of “Shelia to Sheila” was made by Sheila Wilkie and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

**Treasurers Report:**

- Financial Report and Monthly Expense Reports were reviewed and discussed.
- Sheila contacted CNB and Altonized and transferred the CD in the amount of \$20,000 to CNB.
- A motion to approve the monthly expense report for February 2023 in the amount of \$4493.04 was made by Elizabeth Harper and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve the financial report for February 2023 was made by Jacinda Dunlap and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

**Librarians Report:**

- Attendance numbers have increased. 8 Youth programs, 103 children attended. Adult programs 5, with 24 in attendance. Home School meetup was largest thus far, 38 in attendance.
- Checkouts are doing well. 8 new membership and 8 renewed. 5 notary services. Book Sale made \$85.00.
- Volunteers are needed for the Book Sales whenever possible.
- Thank you to Elizabeth Harper for the decorations in the library.
- A motion to approve the Librarians report was made by Chris Dunlap seconded by Sheila Wilkie. Roll Call: Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

**Planning Committee Report:**

- No Meeting

**Old Business:**

- Fundraisers  
Chris’ pancakes fundraiser and Easter Bunny photos is confirmed 8 a.m. – 11 a.m. event at Cartwright Building. Someone at 6:30 a.m. for Chris’ to setup. Everyone else 7:30 a.m. at the latest. Holly purchased the bunny costume with mostly donations. Jacinda brought back drops for the photos with the Easter Bunny. Carolyn will find out if we can go into the church on Friday night to setup. Meridel has an arch we can use. Meridel also donated stickers. Holly will look for tickets for the Quilt fundraiser.

***New Business:***

- Computers – Lazerware – the computers are getting old, all 4 will need to be replaced. Software is dated 2010. New upgrade for Microsoft won't work on the current computers. Support will no longer be available for Microsoft 2010. Holly will discuss options with Lazerware.

***General Discussion and Recap***

***Date/Time of next meeting:*** April 13, 2023, at 6:30 p.m.

***Adjournment:*** Motion made by Meridel Buscher to adjourn at 7:16 p.m.

***Respectfully submitted by:*** Jacinda Dunlap, Secretary