

**Brighton Memorial Library District Board of Trustees**  
**Minutes from August 11, 2022**

**Roll Call & Pledge:** The monthly meeting was called to order at 6:37 p.m. by President Carolyn Kelly at the Brighton Memorial Library District. Board members present were, Jacinda Dunlap, Elizabeth Harper, and Sheila Wilkie. Library Director Holly Hasquin was also present. Board members Meridel Buscher, Linda Cox and Chris Dunlap was absent.

**Recognition of Visitors:** None

**Approval of Minutes:**

- The June 9, 2022, Board meeting minutes will be reviewed in July 2022.

**Treasurers Report:**

- The June 2022 Library Financial Report was reviewed and discussed.
- May 2022 Monthly Expense report was reviewed and discussed.
- CD was due on the 10<sup>th</sup>, Sheila will
- A motion to move \$20,000 from Altonized to CNB Special Reserve was made by Sheila Wilkie and Elizabeth Harper. Roll Call: Buscher: absent; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- Fiscal year Financial Report 2021-2022 was reviewed and discussed.
- Discussion concerning the extra hours Holly Hasquin has put in as project manager of the renovations.
- A motion to approve the financial report for June 2022 was made by Elizabeth Harper and seconded by Jacinda Dunlap Roll Call: Buscher: absent; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve the expense report for June 2022 in the amount of \$60,253.54 was made by Jacinda Dunlap and seconded by Elizabeth Harper. Roll Call: Buscher: absent; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

**Librarians Report:**

- Summer Reading has continued to be a success. 1 adult program, Book Club and 4 youth programs. Performers brought in larger crowds than arts and crafts.
- Delivered books to Robings Manor twice in July.
- Library attendance, checkouts/renewals was still steady considering renovations. The ILL items borrowed numbers were up for the month.
- A motion to approve the Librarians report was made by Jacinda Dunlap and seconded by Elizabeth Harper. Roll Call: Buscher: absent; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes
- A large thank you to Den-Son Heating and Cooling for donating a new furnace to the library and an AC compressor.

**Correspondence:** None

**Planning Committee Report:** None

**Old Business:**

- Library furniture (auction)- We were able to obtain several pieces of furniture for the library including circulation desk featuring granite top, 4 rolling shelves, 2 end tables, 4 lounge chairs, 2 library tables, 12

wooden chairs, 6 desk chairs, desk, rolling sign, file cabinet for a total of \$3,559.97. This is a HUGE savings and value!

- Library exterior sign has been ordered and it should be ready by end of the week. Cost was \$360.00 at Julie's Graphics.
- Building Repairs – during the remodel we had a handyman at library, worked a total of 77 hours.
- A motion to pay Bob James, handyman a total of \$1700.00 for 77 hours worked during library renovations was made by Sheila Wilkie and seconded by Jacinda Dunlap. Roll Call: Buscher: absent; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

***New Business:***

- Tentative FY 22-23 Budget was reviewed and discussed.
- Library Hours- Should we bring Saturday back? Discussion. Continue brainstorming ideas.
- Grand Re-Opening is scheduled for August 13, 2022, at 10:00 a.m. – 12:00 p.m.
- Trash Service – get bids from local companies to see if there is a savings.

***Closed Session:*** None

***General Discussion and Recap***

***Date/Time of Next Meeting:*** September 8, 2022

***Adjournment:*** Motion made by Elizabeth Harper to adjourn at 8:38 p.m.

***Respectfully submitted by:*** Jacinda Dunlap, Secretary