

Brighton Memorial Library District Board of Trustees
Minutes from September 8, 2022

Roll Call & Pledge: The Budget and Appropriations meeting began at 6:15 p.m. The monthly meeting was called to order at 6:30 p.m. by President Carolyn Kelly at the Brighton Memorial Library District. Board members present were, Meridel Buscher, Jacinda Dunlap, and Elizabeth Harper. Library Director Holly Hasquin was also present. Board members Linda Cox, Chris Dunlap and Sheila Wilkie were absent.

Recognition of Visitors: None

Approval of Minutes:

- A motion to approve the July 14, 2022, board meeting minutes was made by Meridel Buscher and seconded by Jacinda Dunlap. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: absent.
- A motion to approve the August 11, 2022, board meeting minutes, with correction to “Sheila will transfer money per the Treasurer’s Report and update ILL” changing ILL to IHLS in Librarians report was made by Elizabeth Harper and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: absent.

Treasurers Report:

- We have received funding from both counties and per capita grant.
- Erate is a credit to the telephone bill, listed under income.
- Reviewed and discussed the financial report and monthly expense report.
- A motion to approve the financial report for August 2022 was made by Elizabeth Harper and seconded by Jacinda Dunlap. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: absent.
- A motion to approve the expense report for August 2022 in the amount of \$15,768.71 was made by Elizabeth Harper and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: absent.

Librarians Report:

- Since August 13th the library has been very busy. 21 new library cards and 16 renewed.
- Library attendance was up to 569 people including grand opening. 65 people attended Grand Opening. Computer usage was also up.
- Checkouts increased to 526.
- Programs held were: 1 adult program (book club) and 2 youth programs; story time and one last summer reading program which 85 people attended.
- The library had 4 tutoring sessions and 2 notary service requests.

- Holly began story times at library, Step by Step came in and 29 attendees. Now head start is coming every other Thursday. Beginning on September 12th there will be story time for the public at two different times, Monday, and Tuesday at 10:00 and 2:00 p.m.
- August was first home school meetup. 49 people attended, children and mothers. Will continue to meetup on the 3rd Friday of every month, once a month.
- Puzzle donations have been coming in. Puzzles are available to use outside of the library.
- Children's corner has an amazon Wishlist, and it is listed on Facebook.
- Book Sales September 10-17 will be held in the ransom building.
- A motion to approve librarians report was made by Jacinda and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: absent.

Correspondence: None

Planning Committee Report:

- Let's be more active in attending local events; for example, Brighten Frighten, October 8
- Fundraiser ideas – will hold Easter breakfast with Easter Bunny and Chris' pancakes March 25th is projected date. Cinnamon roll fundraiser also an idea since it went over so well.

Old Business: None

New Business:

- Budget and Appropriation Ordinance 23-02 – reviewed and discussed.
- A motion to accept ordinance 21-02 the annual budget and appropriation for the fiscal year beginning 1st day of July 2022 and ending the 30th of June 2023 was made by Elizabeth Harper and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: absent
- Library Shirts- Holly will be getting bids for t-shirts for the board.
- The back door is being repaired. Elizabeth and Patrick have been working on it. Door and frame will need to be repaired in the future.
- Received bid from 5-star roofing for the resealing and patching. Total is \$1,000.00 Holly is confirming price to make sure it's only the library section.

Date/Time of Next Meeting: October 13, 2022

Adjournment: Motion made by Meridel Buscher to adjourn 7:35 p.m.

Respectfully submitted by: Jacinda Dunlap, Secretary