

**Brighton Memorial Library District**  
**Board of Trustees**  
**Minutes from July 13, 2023**

**Roll Call & Pledge:** The monthly meeting was called to order at 6:32 P.M. by Board President Carolyn Kelly at the Brighton Memorial Library District. Board members present were Meridel Buscher, Elizabeth Harper, and Sheila Wilkie. Library Director Holly Hasquin was also present. Linda Cox, Jacinda Dunlap and Chris Dunlap were absent.

**Recognition of visitors:** No visitors.

**Approval of Minutes:** A motion to approve the June 8, 2023 meeting minutes was made by Meridel Buscher and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

**Treasurer's Report:**

- The June 2023 Library Financial Report was reviewed and discussed. Three paycheck month. Sheila was unable to contact the Macoupin County treasurer to see if she has gone back to review FY'21-'22 to hopefully receive some of those funds.
- Received \$3,000 Grant from Dollar General for the Summer Reading Program.
- Changes to QuickBooks -increase from \$5 to \$6 for each check per employee beginning in July.
- A motion to accept the financial report was made by Elizabeth Harper and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve bills in the amount of \$6,999.39 was made by Meridel Buscher and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

**Librarians' Report:**

- Summer Reading Program going well.
- Rachel Acres, website designer, will no longer be in partnership with our website anymore. Holly paid a new service for the next year.
- Holly will be taking vacation July 31- August 4; Galaxy will cover.
- A motion to accept the librarian's report was made by Sheila Wilkie and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

**Correspondence:** None.

**Planning Committee Report:** Did not meet.

**Old Business:** None.

**New Business:**

- Review Budget FY '23 - '24.
- Motion to go into closed session was made by Elizabeth Harper and seconded by Meridel Buscher.
- Motion to leave closed session was made by Meridel Buscher and seconded by Sheila Wilkie.
- A motion to raise Holly's hourly pay to \$20/hr at 30 hrs/wk and raise Galaxy's hourly pay to \$14/hr beginning at the first pay of August was made by Sheila Wilkie and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

**Recap:** All Members present identified tasks they were committed to complete.

**Date/Time of Next Meeting:** Next meeting will be August 10, 2023, 6:30 p.m.

**Adjournment:** Motion made at 7:28 p.m. by Meridel Buscher.

**Respectfully submitted by:** Elizabeth Harper, Acting Secretary