

Brighton Memorial Library District
Board of Trustees
Minutes from July 14, 2022

Roll Call & Pledge: The monthly meeting was called to order at 6:38 P.M. by Board President Carolyn Kelly at the Brighton Memorial Library District. Board members present were Meridel Buscher, Linda Cox, Elizabeth Harper, and Sheila Wilkie. Library Director Holly Hasquin was also present. Chris Dunlap and Jacinda Dunlap were absent.

Recognition of visitors: No visitors.

Approval of Minutes: A motion to approve the June 9, 2022 meeting minutes was made by Meridel Buscher and seconded by Linda Cox. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

Treasurer's Report:

- The June 2022 Library Financial Report was reviewed and discussed.
- Library Programs included down payment for the Bubble Bus as well as Juggling Jeff.
- Corporate Levy -- Sheila contacted the Macoupin County Treasurer -- probably have our last payment. Might receive first payment of new FY by the end of the month.
- A motion to accept the financial report was made by Elizabeth Harper and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve bills in the amount of \$7,210.25 was made by Linda Cox and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

Librarians' Report:

- Need to increase the credit card limit due to upcoming expenses for renovations. Sheila will contact bank to increase to \$7500. A motion to increase limit to \$7,500 was made by Linda Cox and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.
- There is a library auction going on which Holly and Elizabeth attended. There are many pieces that would work for the library. A motion was made to let Holly spend up to \$3,000 at the auction was made by Meridel Buscher and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.
- The working budget for FY 22-23 was discussed.
- Holly says that despite the beginning of renovations, they have been busy!
- A motion to accept the librarian's report was made by Elizabeth Harper and seconded by Linda Cox. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

Correspondence: None.

Planning Committee Report:

- Timeline of Renovations -- rough estimate.
- Discussed switching the teen room and kids' room; Everyone on board.

Old Business:

- New sign for front of building. A motion to buy a new metal sign for no more than \$500 was made by Elizabeth Harper and seconded by Linda Cox. Roll Call: Buscher: yes; Cox: yes; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

New Business:

- A motion to enter into executive session was made by Sheila Wilkie and seconded by Linda Cox.

Executive Session: Discussed staff wages.

- A motion to exit into executive session was made by Elizabeth Harper and seconded by Meridel Buscher.
- A motion to increase Holly's wages to \$19/hr and Becky's wages to \$13/hr beginning next pay period was made by Sheila Wilkie and seconded by Linda Cox. . Roll Call: Buscher: yes; Cox: yes; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

Recap: All Members present identified tasks they were committed to complete.

Date/Time of Next Meeting: Next meeting will be August 11, 2022, 6:30 p.m.

Adjournment: Motion made at 8:34 p.m. by Meridel Buscher.

Respectfully submitted by: Elizabeth Harper, Acting Secretary