

Brighton Memorial Library District Board of Trustees
Minutes from January 11, 2024

Roll Call & Pledge: The monthly meeting was called to order at 6:30 p.m. by President Carolyn Kelly at the Brighton Memorial Library District. Board members present were Meridel Buscher, Jacinda Dunlap, Elizabeth Harper, Carolyn Kelly, Sheila Wilkie. Board members Linda Cox and Chris Dunlap were absent. Library Director Holly Hasquin was present.

Recognition of Visitors: None

Approval of Minutes:

- A motion to approve the November 9, 2023, board meeting minutes made by Meridel Buscher and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve the December 7, 2023, special meeting minutes, was made by Meridel Buscher and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

Treasurers Report:

- Received Macoupin and Jersey County levy payments in December.
- Reviewed the November 2023 and December 2023 monthly expense and financial reports.
- A motion to approve the monthly expense report for November 2023 in the amount of \$12,738.72, was made by Elizabeth Harper and seconded by Jacinda Dunlap. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve the financial report for November 2023 was made by Elizabeth Harper and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve the monthly expense report for December 2023 in the amount of \$4878.67, was made by Jacinda Dunlap and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve the financial report for December 2023 was made by Meridel Buscher and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

Librarians Report:

- Attendance has been steady. The “for sale” book carts in the front of the library have been selling well. Book sales in November were \$75.00 and \$108.50 in December. Bookmarks made and donated by Elizabeth Harper have earned \$10.00.
- 2023 Year in Review: 21,690 physical items checked out, 7,139 people visited the library, 2,142 items borrowed using cloud library, 1,986 people attended programs (That’s 1,266 more than 2022!), 335 computer uses, and 71 new library users. Impressive growth!
- Switched waste company to Community Sanitation. Issues with Republic Services consistently charging a late fee for auto payments and refusing to remove it. Missed pick up days.
- Received \$100 donation from CNB bank through referral of Galaxie’s friend who works at the bank.
- Kringle Fundraiser in collaboration with Farmersville Public Library total was \$578.00, profits were \$195.50.

- A motion to approve the Librarians report was made by Elizabeth Harper seconded by Jacinda Dunlap. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

Correspondence: Received a thank you letter for the Shop with a Cop donation.

Planning Committee Report: No meeting

Old Business:

- PLAW- Policy to begin first of year, January 1, 2024.

General Discussion and Recap

Date/Time of next meeting: February 8, 2024, at 6:30 p.m.

Adjournment: Motion made by Meridel Buscher to adjourn at 7:17 p.m.

Respectfully submitted by: Jacinda Dunlap, Secretary