

Brighton Memorial Library District
Board of Trustees
Minutes from August 8, 2024

Roll Call & Pledge: The monthly meeting was called to order at 6:36 P.M. by Board President Carolyn Kelly at the Brighton Memorial Library District. Board members present were Meridel Buscher, Chris Dunlap, Elizabeth Harper, and Sheila Wilkie. Library Director Holly Hasquin was also present. Linda Cox, Jacinda Dunlap were absent.

Recognition of visitors: None.

Approval of Minutes: A motion to approve the June 13, 2024 meeting minutes was made by Meridel Buscher and seconded by Chris Dunlap. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

Treasurer's Report:

- Discussed June Treasurer's Report.
- Withdrew \$5,000 in July from CNB. Also received \$3,356.00 for Per Capita Grant; was able to pay bills. Withdrew \$5,000 in August from CNB - unsure of when we will receive payments from county.
- Sheila will contact both county treasurers to ascertain when payments will arrive.
- Sheila will talk to Royal Banks about monthly fees; may look into other banks.
- A motion to accept the financial report was made by Chris Dunlap and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve bills in the amount of \$9,035.30 for June and \$6,909.41 for July was made by Meridel Buscher and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

Librarians' Report:

- Had an excellent Summer Reading Program!
- Has more adult programs with the University of Illinois Extension planned.
- A motion to accept the librarian's report was made by Chris Dunlap and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

Correspondence: None.

Planning Committee Report: Did not meet.

Old Business: None.

New Business:

- Parking Lot: Reviewed 3 bids received to asphalt parking lot; Table for now.
- Budget: Discussed the FY '24-'25 budget.

A motion was made to go into closed session by Chris Dunlap and seconded by Elizabeth Harper.

A motion to end closed session was made by Elizabeth Harper and seconded by Chris Dunlap.

- A motion to increase staff wages from \$14/hr to \$15/hr (Galaxy and Molly) and Library Director wage from \$20/hr to \$21/hr (Holly) beginning the first pay period of September was made by Meridel Buscher and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

Recap: All Members present identified tasks they were committed to complete.

Date/Time of Next Meeting: Next meeting will be September 12, 2024 at 6:15 p.m.

Adjournment: Motion made at 8:15 p.m. by Meridel Buscher.

Respectfully submitted by: Elizabeth Harper, Acting Secretary