

**Brighton Memorial Library District**  
**Board of Trustees**  
**Minutes from August 10, 2023**

**Roll Call & Pledge:** The monthly meeting was called to order at 6:34 P.M. by Board President Carolyn Kelly at the Brighton Memorial Library District. Board members present were Meridel Buscher, Elizabeth Harper, and Sheila Wilkie. Library Director Holly Hasquin was also present. Linda Cox, Jacinda Dunlap and Chris Dunlap were absent.

**Recognition of visitors:** No visitors.

**Approval of Minutes:** A motion to approve the July 13, 2023 meeting minutes was made by Meridel Buscher and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

**Treasurer's Report:**

- The July 2023 Library Financial Report was reviewed and discussed. Beginning of FY '23 -'24.
- Received Per Capita Grant for \$3,33350. Transferred \$1,274.32 from PayPal. Should be able to make it until more tax money comes in. The Macoupin County Treasurer said that the first payment has been mailed; also that she found some of the tax money due to us. Should receive another payment.
- A motion to accept the financial report was made by Elizabeth Harper and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve bills in the amount of \$7,758.27 was made by Meridel Buscher and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

**Librarians' Report:**

- Summer Reading Program went well although attendance was down. Numbers are average.
- Put a book sale cart in library; going well.
- Will need to purchase an official log book for Holly as the notary.
- A motion to accept the librarian's report was made by Sheila Wilkie and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

**Correspondence:** None.

**Planning Committee Report:** Did not meet.

**Old Business:** None.

**New Business:**

- Discussed Budget FY '23 - '24.
- Motion to raise Abigail Harper's pay for cleaning to \$30/wk with a new contract outlining duties was made by Meridel Buscher and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.
- Lazerware compute upgrade: Two employee computers will cost \$1,802.14. The two patron computers will cost \$1,651.24 -- This includes new everything. A motion to update the two employee computers this fall was made by Elizabeth Harper and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

**Recap:** All Members present identified tasks they were committed to complete.

**Date/Time of Next Meeting:** Next meeting will be September 14, 2023, 6:15 p.m.

**Adjournment:** Motion made at 7:41 p.m. by Meridel Buscher.

**Respectfully submitted by:** Elizabeth Harper, Acting Secretary