

Brighton Memorial Library District Board of Trustees
Minutes from September 12, 2024

Roll Call & Pledge: The Budget and Appropriations meeting began at 6:15 p.m. The monthly meeting was called to order at 6:30 p.m. by President Carolyn Kelly at the Brighton Memorial Library District. Board members present were Chris Dunlap, Jacinda Dunlap, Elizabeth Harper, Meridel Buscher and Sheila Wilkie. Board member Linda Cox was absent. Library Director Holly Hasquin was present.

Recognition of Visitors: None

Approval of Minutes:

- A motion to approve the August 8, 2024, board meeting minutes was made by Jacinda Dunlap and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

Treasurers Report:

- In August we received Macoupin and Jersey County Levy revenue.
- Received donation of \$1,000.00 as the CNB Summer of Giving not for profit community recipient. \$110 was donated by the Friend-to-Friend weight loss group in Brighton. Thank you to both donors!
- A motion to approve the financial report for August 2024 was made by Chris Dunlap and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve the expense report for August 2024 in the amount of \$7,292.52 was made by Elizabeth Harper and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

Librarians Report:

- Adult programs included Salsa Making, Book Club and Paint Night. Youth programs were Toddler Time and Storytime with Step by Step.
- Libby checkouts are going well.
- Fall Fundraiser is selling Racine Danish Kringles. Anyone interested can stop into the library to order. Order by October 31, 2024. The kringles are \$17 each and there are 12 flavors to choose from.
- Holly will be sending out an October Newsletter and will continue to post on Facebook and add to website all events, clubs, programs and fundraising information.
- The library will be hosting a Storytime/Messy Hands for pre-school age and chair exercise on Friday. There will also be a Cooking with an Insta pot, Putting your Garden to Bed, and Healthy Living for Your Brain class presented by Univ of IL extension.
- The Needlework Club will meet on the 1st and 3rd Tuesday of each month. The club donated 30 blankets to Robing's Manor recently.

- Character Pumpkin Decorating will begin soon. Bring pumpkins to the library no later than Friday, October 18th to enter.
- We earned \$75.20 in book sales. Most is coming from sales at the Thursday farmer's market. Thanks to Galaxie for representing the library at the market!
- 8 new in town memberships and 9 renewed. Notary usage was up.
- A motion to approve librarians report was made by Jacinda Dunlap and seconded by Chris Dunlap. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

Correspondence: None

Planning Committee Report: No meeting, will meet on October 1, 2024, at 6:00 p.m.

Old Business:

- The board reviewed bids for parking lot. A go fund me has been setup by Christina Vice to assist the library with raising funds to pay for the parking lot. Thank you to Christina!
- A motion to accept the estimate for Apex paving for parking lot repair in the amount of \$15,723.76 was made by Sheila Wilkie and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- Holly will call to check the price of the concrete containers that we had looked at before. She will discuss the concrete containers with Apex also to find out if they are ideal or if Apex has another suggestion.

New Business:

- Budget and Appropriation Ordinance 25-02 – reviewed and discussed.
- A motion to accept Ordinance 25-02 the Annual Budget and Appropriation for the fiscal year beginning 1st day of July 2024 and ending the 30th of June 2025 was made by Meridel Buscher and seconded by Chris Dunlap. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: yes, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- Petitions for re-election on April 1, 2025. There are 5 seats open. Chris Dunlap, Jacinda Dunlap, Meridel Buscher, Linda Cox and Elizabeth Harper will need to petition for re-election.

Recap: All members present identified tasks they were committed to completing.

Date/Time of Next Meeting: October 10, 2024, at 6:30 p.m.

Adjournment: Motion made by Meridel Buscher to adjourn 7:26 p.m.

Respectfully submitted by: Jacinda Dunlap, Secretary