**Brighton Memorial Library District Board of Trustees**
**Minutes from September 11, 2025**

***Roll Call & Pledge:*** The Budget and Appropriations meeting began at 6:15 p.m. The monthly meeting was called to order at 6:30 p.m. by President Carolyn Kelly at the Brighton Memorial Library District. Board members present were Meridel Buscher, Jacinda Dunlap, Elizabeth Harper, and Sheila Wilkie. Board member Chris Dunlap was absent. Library Director Holly Hasquin was present.

***Recognition of Visitors:*** None

***Approval of Minutes:***

- A motion to approve August 14, 2025 board meeting minutes was made by Sheila Wilkie and seconded by Meridel Buscher. Roll Call: Buscher: yes; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

***Treasurers Report:***

- Discussed Financial and Monthly Expenses for August 2025.
- A motion to approve the financial report for August 2025 was made by Jacinda Dunlap and seconded by Elizabeth Harper. Roll Call: Buscher: yes; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve the expense report for August 2025 in the amount of $6,617.72 was made by Meridel Buscher and seconded by Elizabeth Harper. Roll Call: Buscher: yes; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

***Librarians Report:***

- Attendance has slowed due to school starting.
- Book sales will return and will be held in October, December, February, April and June.
- A motion to approve librarians report was made by Jacinda Dunlap and seconded by Sheila Wilkie. Roll Call: Buscher: yes; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

***Correspondence:*** None

***Planning Committee Report:*** None

***Old Business*:** None

***New Business:***

- Budget and Appropriation Ordinance 26-02 – reviewed and discussed.
- A motion to accept Ordinance 26-02 the Annual Budget and Appropriation for the fiscal year beginning 1st day of July 2025 and ending the 30th of June 2026 was made by

Elizabeth Harper and seconded by Meridel Buscher. Roll Call: Buscher: yes; C. Dunlap: absent, J. Dunlap: yes; Harper: yes; Kelly: yes; Wilkie: yes.

***Recap:*** All members present identified tasks they were committed to completing.
***Date/Time of Next Meeting***: October 9, 2025, at 6:30 p.m.
***Adjournment:*** Motion made by Meridel Buscher to adjourn at 7:05 p.m.
***Respectfully submitted by:*** Jacinda Dunlap, Secretary