

Brighton Memorial Library District
Board of Trustees
Minutes from February 13, 2025

Roll Call & Pledge: The monthly meeting was called to order at 6:30 P.M. by Board President Carolyn Kelly at the Brighton Memorial Library District. Board members present were Meridel Buscher, Elizabeth Harper, and Sheila Wilkie. Library Director Holly Hasquin was also present. Linda Cox, Chris Dunlap and Jacinda Dunlap were absent.

Recognition of visitors: None.

Approval of Minutes: A motion to approve the November 14, 2024 meeting minutes was made by Meridel Buscher and seconded by Sheila Wilkie. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

Treasurer's Report:

- Discussed November's Treasurer's Report. Royal Banks is charging \$5.95/mo to have our account. Sheila will talk to them; maybe look into another institution. Sheila will talk to Royal Banks about monthly fees; may look into other banks.
- Discussed December's Treasurer's Report. Paid for 2/3 of the cost of the parking lot.
- Switched to Erie Insurance Co. Saved around \$1600.
- Discussed January's Treasurer's Report. Paid the remainder of the parking lot. Need to transfer money.
- Sheila will contact both county treasurers to ascertain when payments will arrive.
- A motion to cash out the CD at Altonized Credit Union when due (around the 21st) to transfer to Royal Banks account was made by Meridel Buscher and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to accept the financial report was made by Elizabeth Harper and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.
- A motion to approve bills in the amount of \$5,151.24 for November, \$20,351.17 for December and \$9,921.15 for January was made by Elizabeth Harper and seconded by Meridel Buscher. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

Librarians' Report:

- Made \$817.32 for Dine to Donate at Baker & Hale in November.
- Parking lot was completed. GoFundMe netted \$380.23, after fees.
- Things going well; programs are weather dependent.
- February book sale earned \$132.
- Librarians are currently in the process of weeding the collection.
- A motion to accept the librarian's report was made by Sheila Wilkie and seconded by Elizabeth Harper. Roll Call: Buscher: yes; Cox: absent; C. Dunlap: absent; J. Dunlap: absent; Harper: yes; Kelly: yes; Wilkie: yes.

Correspondence: None.

Planning Committee Report: Did not meet.

Old Business: None.

New Business: None.

Recap: All Members present identified tasks they were committed to complete.

Date/Time of Next Meeting: Next meeting will be March 13, 2025 at 6:30 p.m.

Adjournment: Motion made at 7:15 p.m. by Meridel Buscher.

Respectfully submitted by: Elizabeth Harper, Acting Secretary